

Rectangular seal:  
Association of Citizens  
for Democracy Development  
**INITIATIVE FOR EUROPEAN PERSPECTIVE**  
No. 01/01  
01.12.2005  
SKOPJE

In accordance with article 5 and 20 of the Law on Association of Citizens and Foundations (Official Gazette of RM no. 31/98), the Assembly of the Association of Citizens for Democracy Development **INITIATIVE FOR EUROPEAN PERSPECTIVE**, with Head Office on "Krstevac Sakir" street no. 19 in Skopje (hereinafter referred as: the Association), on the meeting held on 01.12.2005, issued the following:

## **STATUTE**

*Of the Association of Citizens for Democracy Development **INITIATIVE FOR EUROPEAN PERSPECTIVE** Skopje*

### **1. GENERAL PROVISIONS**

#### **Article 1**

The Association is a voluntary unprofitable association founded for the purpose of association of interested persons, for the purpose of realization of the association's goals.

#### **Article 2**

The Association realizes its rights, duties and responsibilities in accordance with the Constitution, the Law and this Statute.

#### **Article 3**

The name of the association is:

**Association of Citizens for Democracy Development INITIATIVE FOR EUROPEAN PERSPECTIVE Skopje.**

**(Hereinafter referred as: the Association)**

The abbreviated name of the Association is:

**INITIATIVE FOR EUROPEAN PERSPECTIVE Skopje.**

#### **Article 4**

**The Head Office of the Association is in Skopje, on "Krste Germov Sakir" street no. 19.**

The Association is organized and acts on the territory of the Republic of Macedonia.

#### **Article 5**

The Association according to its program decisions and development policy can be a member in international associations and organizations.

#### **Article 6**

The Association has a capacity of a legal entity with rights, obligations and responsibilities established by Law and this Statute.

#### **Article 7**

The Association is liable for its obligations with all its property and assets.

#### **Article 8**

The Association has its own seal and stamp.

The seal has a round form and contains the text of the name:

Association of Citizens for Democracy Development INITIATIVE FOR EUROPEAN PERSPECTIVE Skopje, written in Macedonian Language.

The stamp of the Association has a rectangular form and contains the text of the name, place for reg. number and date, written in Macedonian Language.

translation:  
authorized  
SAND  
NIKOLSK  
CAHA  
LOJOCKA  
interpreter  
Macedonia \*

## **2. GOALS AND TASKS OF THE ASSOCIATION**

#### **Article 9**

Principal goals, tasks and functions for foundation of the Association are the following:

Offering technical assistance, training and realization of demonstrative projects regarding development education and human environment education, implementation of programs contributing for long-term active development of the planet as a whole, integration of financially less developed parts in the countries of Eastern Europe and developing countries through realization of meetings, appointments, conferences, publications, programs for development of democratic institutions and protection of the human environment.

### 3. MEMBERSHIP IN THE ASSOCIATION

#### Article 10

The Association's membership is on a voluntary basis, and the member status is acquired by signing the application form and paying the membership fee.

The amount of the annual i.e. quarter membership fee paid by the entities-members of the Association is established according to the criteria determined by the Managing Board.

The membership fee is paid by each member at the latest until the 15 day of the current month.

The Association is obligated to prepare and maintain an official register of its members with ordinal number, name of the person, head office, personal registration number, year of birth and contact information.

#### Article 11

The membership in the Association may be terminated in the following situations:

- if the member cancels his membership and;
- discharge of the member.

The member may cancel the membership, and is obligated to inform the Association in writing or by electronic mail within 30 days before the cancellation of the membership. In case of cancellation, the member loses the right to return of all assets, labor and intellectual property invested in the association.

The member may be discharged from the Association if:

- he does not obey and does not fulfill the financial obligations arising from the Statute, the decisions and conclusions of the Association;
- does not obey and does not fulfill the non-financial obligations arising from the Statute, the decisions and conclusions of the Association, and if within 90 days from the day of warning does not fulfill the same entirely;
- acts opposite to the Association's interests, with a decision by at least one half of the members plus one vote of the Managing Board of the Association.
- As a result of nonpayment of at the most 3 months subsequent membership fee.

Romanian-English  
Transl.

## **4. RIGHTS AND OBLIGATIONS OF THE MEMBERS**

### **Article 12**

The Association's members have the following rights and obligations:

- To observe the Statute, the Regulations and other acts of the Association, made decisions, as well as the signed contracts i.e. concluded in the country and abroad.
- to observe entirely the established rules and standards by the Association;
- to participate with a voting right at the Annual Assembly, as well as at all other meetings organized by the Association;
- to pay the regular membership fee according to the Association's decision;
- protection of the professionalism in the activity;
- utilization of all business information available to the Association, including information for current and future projects;
- participation and activity in all managing and professional forms of Association's activity;
- initiation of different initiatives, giving opinions and suggestions;
- right to elect and right to be elected in the Association's managing boards.

## **5. TRANSPARENCY IN THE ASSOCIATION'S ACTIVITY**

### **Article 13**

The Association's activity is public.

The transparency is provided by preparation of regular reports for its activity, by providing insight into the realization of the program tasks, by submitting a report for the activity of Association's organs and bodies and for the way of utilization of the assets, for the material financial activity of other (annual and periodical financial) statements.

For the purpose of informing the potential members and the wider public, the seal, the radio, television, as well as the periodical publications of the Association are used that can be established for the purpose of realization of the Association's goals and tasks.

### **Article 14**

The Association's bodies are obligated to provide a system for informing the public, as well as announcement of the acts in an appropriate manner.

## **6. FINANCING OF THE ASSOCIATION**

### **Article 15**

The Association achieves its goals and tasks initially from the membership fees, donations and other funds for projects realization.



The Association is able to acquire objects, pecuniary assets and property rights.

The Association can also acquire the assets through contributions, gifts, testament, legate legalized by notary public etc.

The Association may also realize revenues from the profit of the trade companies founded by the Association with its own assets for the purpose of realization of its goals and tasks established by this Statute.

The Association may also receive budget assets, according to the procedure established by Law, and on the basis of previously prepared program and this Statute.

#### **Article 16**

The Association's assets acquired in accordance with article 14 of this Statute are property of the Association.

#### **Article 17**

The Association uses its assets and revenues exclusively for realization of the goals and tasks established by this Statute and general acts, as well as according to the eventual limitations by the donors.

#### **Article 18**

For utilization and disposal of the assets decides the Association's Managing Board, according to the competences established by this Statute, which undertakes measures for economic and appropriate utilization of the assets and for prevention and elimination of the illegalities.

#### **Article 19**

The Association's Managing Board issues an annual financial plan for revenues and expenditures of the Association, at the latest until the end of the current calendar year, for the next year.

The financial year corresponds to the calendar year.

#### **Article 20**

The financial statement is adopted by the Assembly.

The annual financial statement may be subjected to an audit by an independent auditor, selected by the Supervisory Board.

The financial statement for the preceding year is issued at the latest until first of June in the current year.

### **7. ASSOCIATION'S BODIES**

#### **Article 21**

Association's bodies are the following:

1. Assembly;
2. Managing Board and
3. Supervisory Board

The Statute may predict formation of other bodies as well if their existence is considered as a necessity.

## **Assembly**

### **Article 22**

The Association's Assembly is composed of all members of the Association.

### **Article 23**

The Association's Assembly:

- issues, changes and amends the Statute;
- prepares the general policy and strategy;
- issues the annual report for the activity and the financial statement and receives the report from the independent auditor;
- adopts the Association's annual balance sheet;
- elects and discharges the members of the Managing Board;
- elects and discharges the members of the Supervisory Board;
- makes decisions about membership and merging of the Association with other domestic and foreign international organizations and associations;
- makes decisions about foundation of a trade company;
- makes decisions about foundation of other bodies of the Association and
- performs other activities according to the Association's Statute and acts.

### **Article 24**

The Assembly works on meetings.

The meeting is managed by the Chairman elected by the Assembly members on the first constitutive meeting.

The Assembly is in session at least once in the calendar year.

The Assembly meetings are convoked by the Chairman of the Assembly, the Managing Board's President, at request of the Managing Board or at request of 1/3 of the Assembly members.

If the Chairman does not convoke a meeting within 15 days (fifteen) days, from the day of submission of the proposal, the meeting is convoked by the Managing Board's President or by the initiators.



## **Article 25**

The Assembly has a quorum for holding a meeting if more than half of the total members of the Assembly are present.

The Assembly decides with full validity by 2/3 majority of the votes from the present number of members.

## ***Managing Board***

## **Article 26**

The Managing Board members are elected individually by the Assembly, by majority of the number of members in the Assembly that voted but not less than one-third of the total number of members.

The Managing Board is composed of 5 (five) members. The mandate of the Managing Board members is 4 (four) years with the possibility for reelection.

Candidate for a member of the Managing Board can be suggested by at least three Assembly members.

If is not elected the exact number of members of the Managing Board, the procedure for election of the empty positions in the Managing Board is repeated within 15 (fifteen) days.

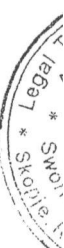
## **Article 27**

The Managing Board members should be representative regarding sex, age, geographic origin.

## **Article 28**

The Managing Board of the Association:

- prepares annual programs and working plans;
- prepares a financial plan;
- establishes measures for providing effective and rational execution of the program;
- decides about the assets of the Association within the financial plan;
- decides about establishment of rewards and recognitions;
- issues acts that arrange the activity of the subsidiary bodies of the Association;
- nominates and discharges the head of the professional service;
- performs other activities according to this Statute and the Association's general acts.



## **Article 29**

The Managing Board works and decides on meetings.

The Managing Board on its first constitutive meeting elects the President.

The meeting of the Managing Board are convoked by the Managing Board's President on its own initiative, at request of 2 (two) members of the Managing Board, at request of 5 (five) members of the Assembly or at request of the Professional Service Head.

For decision making the presence of the majority of the Managing Board members is necessary.

The Managing Board decides by majority votes of the present Managing Board members.

## **Article 30**

The Managing Board's President manages the activity of the Managing Board and is responsible for its work.

The Managing Board's President represents the Association in the legal trade with third persons in front of the law regarding the legal activity of the same.

In case of absence or prevention, the Managing Board's President is substituted by the vice president.

## **Article 31**

For consideration of issues in its competence, the Managing Board forms commissions and other working bodies established as permanent or interim.

## **Article 32**

For execution of other determined activities, the Association may also establish other permanent and interim subsidiary bodies.

# **8. RIGHTS AND RESPONSIBILITIES OF THE ASSEMBLY AND MANAGING BOARD MEMBERS**

## **Article 33**

The Managing Board members at any time should put the Association's goals and interests over the individual and separate goals of any other party.

The Assembly and Managing Board members have the right and duty to participate in the Assembly and Managing Board activity, to give initiatives for preparation of general acts and to participate in execution of other competences of the Assembly and the Managing Board, in accordance with the work schedules and conclusions by the Association and the Managing Board.

#### **Article 34**

The Managing Board answers to the Assembly for its activity. Assembly and Managing Board members are responsible for realization of the Association's goals and tasks. The Assembly and the Managing Board members are responsible for the damage caused by their activity or as a result of neglect of the activity.

#### **Article 35**

The Assembly can vote distrust to the Managing Board or its member. Distrust can be voted in case of non-fulfillment of the rights and obligations according to the Statute and general acts, and especially the inability to hold a meeting of the Managing Board in the time period of six calendar months as a result of not having a quorum.

#### **Article 36**

The Managing Board's President can suggest a discharge of a Managing Board member. A discharge of a Managing Board member can be suggested for absence as a result of unexcused reasons on at least three subsequent meetings of the Managing Board or as a result of representation of the Association that is not in accordance with the role and identity of the Association and as a result of actions opposite to the provisions of this Statute.

#### **Article 37**

A Managing Board member can submit a resignation.  
The newly nominated member has a mandate until the end of the mandate of the body.

#### **Article 38**

A decision upon issues of articles 35, 36 and 37 of this Statute, makes the Assembly by majority of the number of members in the Association that voted but not less than one-third of the total number of members.



### **Article 39**

Assembly and Managing Board members as of other Association's bodies can receive a monthly compensation for expenses and lost income occurred as a result of participation in the Assembly and Managing Board activity and other bodies of the Association if the Assembly by its financial plan predicts funds for that purpose.

The amount of the pecuniary compensation is determined with decision by the Assembly.

### ***Supervisory Board***

### **Article 40**

Supervisory Board members are nominated by the Assembly, upon a written proposal by at least three Assembly members for one candidate.

The Supervisory Board is composed of 3 (three) members and one of them is the President.

The mandate of the Supervisory Board members lasts 4 (four) years, with the right to another reelection.

### **Article 41**

The Assembly upon a proposal by the Supervisory Board members can discharge a member of the Managing Board if an irregularity in its activity is established.

### **Article 42**

Supervisory Board members answer to the Assembly for their activity.

Closer provisions for nomination, discharge, competence, responsibility and way of operating of the supervisory board are arranged by the General act for foundation of the Supervisory Board and the Work Schedule.

### **Article 43**

The Supervisory Board is competent to perform control:

- in execution of statutory and program tasks and decisions by the Managing Board and other bodies of the Association;
- in conduct of the provisions of this Statute and
- in the intended utilization and disposal of assets and incomes of the Association.

### **Article 44**

The intended utilization shall be controlled through periodical reports by the Managing Board and other Association's bodies, and on the basis of

usage of the assets, insight into the bank transfers and eventual engagement of an auditor that will prepare a financial statement for the financial activity.

#### **Article 45**

Supervisory Board delivers the eventual auditor's report for the financial activity to the Association's Assembly, at least 7 (seven) days before the day when the meeting is going to be held.

### **9. PROFESSIONAL SERVICE OF THE ASSOCIATION**

#### **Article 46**

For execution of administrative-professional, subsidiary and similar activities of joint interest, as well as for realization of the Association's goals and tasks established by this Statute, the Association can form a professional service. The professional service conducts the daily activities and services the activity of the Association's bodies.

#### **Article 47**

The professional service is composed of a Head and necessary number of personnel.

Organization and activity of the Professional service is arranged by a work schedule prepared by the Assembly.

### **8. TERMINATION OF THE ASSOCIATION**

#### **Article 48**

The Association is terminated:

- if established that it stopped the activity;
- if the assets are not enough for realization of the goals and tasks determined by the Statute;
- if it loses its property;
- if the purpose that it was founded for is fulfilled or it can not be fulfilled;
- with decision by the Assembly if that right is guaranteed by the Statute;
- if operates opposite to the provisions of article 3 and 4 of the Law on Associations of Citizens and Foundations and
- if the Association's activity is not in accordance with its Statute.

#### **Article 49**

The decision for termination of the Association is made by the Assembly by two-third majority of the total number of members.

After termination of the Association's activity the Association's assets that shall remain after settlement of the claims are transferred in ownership of

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another association that performs the same or similar activities, and those activities shall be established by the Ministry of Justice.

## TRANSITORY AND FINAL PROVISIONS

### Article 50

The right to interpretation of the provisions of this Statute has only the Assembly as a body which issues, amends and changes the Statute.

### Article 51

Changes and amendments, as well as issuance of a new Statute are performed upon a proposal by 10 Assembly members or at least 4 (four) members of the Managing Board.

The proposal is submitted to the Managing Board which together with an opinion delivers it to all members of the Assembly, at least 30 (thirty) days, before the day when the Assembly meeting should be held.

The Assembly adopts the changes and amendments or issues a new Statute by two-third majority of the total number of members.

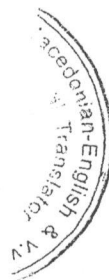
### Article 52

This Statute enters into force on the day of its issuance, and shall be applied from the day of registration of the Association in the Register of Associations of Citizens in the Court of First Instance Skopje 1 Skopje.

Skopje, 01.12.2005

President of the Association  
signature

Wet round seal affixed:  
Association of Citizens for Democracy Development  
**INITIATIVE FOR EUROPEAN PERSPECTIVE**  
SKOPJE



Потврдувам дека правилно го извршив

Преводот од **Македонски** јазик

На **Англиски** Јазик

Скопје, 09.06.2014

Овластен судски преведувач по

Англиски јазик

Sworn Court Translator

Nikoloska Sanja

Николоска Сања



In witness that the translation of the  
above document from Macedonian

Original into English is correct,

I do affix my Seal and Signature

Sworn Court Translator

Nikoloska Sanja

